Title

Authora, Authorb

*aaffiliation, country, email*

*baffiliation, country, email*

**Type of work**

Panel

**Theme**

*Include the topic of the panel, in accordance with the symposium themes*

**Abstract**

*Authors must supply an abstract of 150 to 200 words that should include content, format, objectives and participants.*

*For each contributing author, the full name, the affiliation and a correct email address should be supplied.*

***Please, replace the text in italics with your own content and submit the proposal in the current format through the submission platform at:***

[***https://conferencias.uportu.pt/index.php/ETD/ETD2019/login***](https://conferencias.uportu.pt/index.php/ETD/ETD2019/login)

**Key words:** *Four to six key-words, separated by commas (as approved by the first peer review process)*

***Content***

*Presentation proposals are expected to have 500 to 1000 words and follow this template format.*

*The proposal must refer the main objectives of the panel and the topics addressed. The panel participants should be identified and their contribution to the discussion and variety of points of view and experience described.*

*Identify the contributing authors, their contribution to the theme discussion and to the diversity of points of view and experiences.*

1. ***Margins, Text and Letter***

*Use Times New Roman 11-point font, 1.5 spaced, with the text justified in both margins. The beginning of each paragraph must be 1 cm indented. References may be single spaced.*

*All the pages should be numbered.*

1. ***Headings***

*Primary heading: Centred, title-style capitalization (first letter of each word), and bold, with an extra return before and after.*

*Secondary heading: Flush left with title-style capitalization (first letter of each word) and in both boldface and italics. You must have at least two sections beginning with a secondary heading; if there is only one, the heading should be excluded.*

*Tertiary heading: Left justified and indented with sentence-style capitalization (first word only) in italics. If only one tertiary heading is used, the heading should be excluded.*

1. ***Figures and Tables***

*All figures (charts, diagrams, screenshots…) and tables should be numbered consecutively with Arabic numerals and clearly labelled.*

*Figures, graphs and tables should follow APA style and be inserted using the Word’s Insert function. All illustrations must be numbered according to their type. Titles and legends of figures and graphs must appear bellow the visual display; titles of tables must appear above the table.*

1. ***References and Citations***

*References and citations to other publications must follow APA style and be carefully checked for completeness, accuracy and consistency.*

*References shall be listed in alphabetical order by the first author's last name. Only references cited within the text are included.*

*Whenever available, the DOI or full URL should be supplied at the end of the reference, as well as a date that the resource was accessed.*

1. ***Footnotes***

*Footnotes are not recommended. If absolutely needed, they should appear as endnotes, rather than at the bottom of each page. If necessary, notes must be identified in the text by consecutive numbers.*